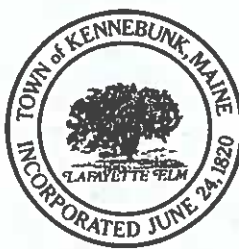


Town of Kennebunk, Maine



Michael W. Pardue
Town Manager
Tel: (207) 604-1308
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January 27, 2022

Dear Select Board Chair Baldwin,

Please accept this letter as my Notice of Retirement from the position of Kennebunk Town Manager. Recognizing that the recruitment and onboarding of the next Town Manager will likely require several months, my last day as Town Manager will be in the fall of this year, likely on or about November 11, 2022.

I am providing several months of advanced notice as I feel it is important a new Town Manager is onboard and well acclimated to Kennebunk prior to the beginning of the FY2023-2024 budget development process. This will ensure their ownership of the budget to develop and present, and not one they inherit. Additionally, there are numerous significant projects in the queue that I want to help bring to fruition before I leave.

As you know, I have a great love for our community and a deep respect for the great professionals that serve Kennebunk. I look forward to assisting the Select Board in every way I can in the selection and transition of a new Town Manager. Between now and the time I leave, we have much to accomplish. I will cherish that time as we all continue to work diligently to keep Kennebunk recognized as a great community to live, work, and visit. I thank you, the other members of the Select Board, and my colleagues, for the tremendous support I have enjoyed over my years as Kennebunk's Town Manager.

Respectfully,

Michael W. Pardue
Town Manager

Cc: Shiloh Schulte, Vice Chair
Kortney Nedeau, Secretary
Sally Carpenter, Board Member
Frank Paul, Board Member
Lisa Pratt, Board Member
William Ward, Board Member

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